



ANNUAL REPORT & FINANCIAL STATEMENTS 2024

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*Registered with the Charity Commission for England & Wales as the Parochial Church Council of
the Ecclesiastical Parish of St Clement, Sandwich. Charity Number: 1201047*

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2024 ANNUAL REPORT

The Parochial Church Council (PCC) constitutes a registered charity, number 1201047.

The PCC members who have served from the APCM in April 2024 until the date of this report were:

The Reverend Sebastian J.M. Hamilton

Dawn Baxter-Phillips

Diane Coller

Lin Connor

Howard Evans

Derek Kirkaldie

Stephen Kirkpatrick

Emma Montgomery

Andrew Motion

Valerie Oates

Angela Trim

Kevin Wright

Rector (ex officio)

Deanery Synod Representative (ex officio)

Churchwarden (ex officio)

Elected PCC Member (Safeguarding Officer)

Churchwarden (ex officio)

Elected PCC Member (Reader)

Elected PCC Member (Hon. Treasurer)

Elected PCC Member

Elected PCC Member

Elected PCC Member (Hon. Secretary)

Elected PCC Member (Electoral Roll Officer)

Deanery Synod Representative (ex officio)

Richard Palmer serves as Gift Aid Secretary.

Objectives and Activities

The PCC is responsible for co-operating with the Rector in promoting within the ecclesiastical parish the whole mission of the Church: pastoral, evangelistic, social and ecumenical. The PCC also has maintenance responsibilities for St Clement's Church, the Rectory, the Hall and the Churchyard.

Administrative Information

St Clement's Church is situated on the sole rise of land in the Ancient Cinque Port Town of Sandwich in the Benefice of Sandwich (St Clement) and Worth (St Peter & St Paul). It is part of the Church of England and is in the Diocese of

Canterbury. The correspondence address is the Parish Office, St Clement's Hall, Church Street St Clement's, Sandwich, Kent, CT13 9EH.

Structure, Governance and Management

The Churchwardens are as set out in the Churchwardens Measure 2001 and are ex officio members of the PCC. Deanery Synod and other PCC members are elected as set out in the Church Representation Rules. PCC members are trustees of the charity. All church attendees are encouraged to register on the Electoral Roll.

Public Benefit Statement

The trustees confirm that they have complied with the duty in section 4 of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit, Charities and Public Benefit.



RECTOR'S REPORT FR SEBASTIAN HAMILTON

In 2024 we gathered to launch, with great celebration, the Warm Welcome Project – an umbrella project guiding our life together to 2030. The title was inspired by our need to replace the defunct boiler which plunged us into the depths of winter in 2023. Against huge odds our new boiler was blessed at our Patronal Festival by the Archdeacon of Ashford, and gave a true warm welcome to our Christmas visitors.

The fact that we had a new boiler working within 14 months is a sign that 'with God all things are possible.' Let this be our bold theme as we walk together into 2030! In 2024 the particular areas of mission we focussed on, following the vision of the Warm Welcome Project, were as follows:

TEACHING & PRAYING

The Christian life begins and ends with worship and prayer – all our mission flows out from it, and we bear all things back up in prayer again. Therefore worship and prayer should be our first consideration.

Holy Communion according to the Book of Common Prayer 1662 is celebrated each Sunday at 8:00am, and on Wednesdays at 10:00am. The Parish Eucharist is sung each Sunday at 10:30am. Said or Sung Eucharists have been offered on other days for Feasts or other pastoral reasons throughout the year. A huge debt of gratitude is owed to all who have contributed to our worship by acting as sidespeople, readers, intercessors,

and servers, along with those who prepare refreshments, and to all who contribute by their presence and willingness to welcome new members of the congregation, and visitors.

During Lent I provided a brief 'commentary' each week on a different aspect of our worship, and this was the topic of our Lent Course as well. Holy Week was marked by daily services, and our Christmas services were attended by 25% more people than in 2023, and 95% more than 2022. Nine Lessons and Carols saw 222 people attending, and the Christingle packed the building with 250 people. Several Sundays during the year were marked especially as feasts – Corpus Christi was a personally special day as Rhys was confirmed by the Right Reverend Doctor Michael Turnbull, followed by a garden party at the Rectory lasting more than seven hours.

I am grateful to share licensed ministry here with, and be blessed personally by, the Rev'd Robin Bendall, the Rev'd Dr Jeanne Males, the Rev'd Howard Pashley, and our Reader Derek Kirkaldie. While +Michael Turnbull has now retired from licensed ministry, I am so pleased that he continues to advise and minister to us all in many other ways. Of course our Choir is at the heart of so much of our worshipping life, and I pay great tribute to Julian Sampson in particular for his leadership during 2024.

Ecumenical links are maintained

primarily through Churches Together in Sandwich, with an ecumenical outdoor service in Holy Week and prayer breakfasts on occasion throughout the year.

This year we celebrated six Baptisms at St Clement's, two of which were during the 10:30am Parish Eucharist (something it would be good to see continue) – thank you to those who made visiting family and friends feel welcome. Five weddings took place, and twenty individuals had a funeral, thanksgiving service, and/or internment of ashes at St Clement's (across 31 services). Funeral ministry is therefore an important part of our life at St Clement's, and a key way in which we serve the wider community.

In 2025 I hope to see these foundations strengthened and broadened. In particular there is much more we could do to learn together about our faith, and it will be exciting to see how this could be developed. We can confidently publicise our worship as something transformative and life changing – thank you to all who make this possible.

CHILDREN & YOUNG PEOPLE

St Clement's supports many of our local schools. I am a Governor at Sir Roger Manwood's Grammar School, and we host (or I am involved in arranging) several services for them throughout the year. We also host the Year Seven Christmas Carol Service for Sandwich Technology School,

and it has been exciting to see our relationship with Sandwich Infant School grow and develop across this year – including several visits to the church from classes for lessons on Christianity and church buildings. I cannot go walking around the town at 3:40pm without getting many ‘Hello Fr Sebastian!’ greetings from pupils of all ages.

Alongside our school engagement we support the weekly Toddler Group meeting in our Church Hall, and in 2024 a new children’s area was created in church.

There is no overnight strategy to suddenly increase our work with children and young people, but I am moved by the passion with which members of the congregation long to see us make this a focus, even if this means sacrifices for themselves. 2025 will be the year in which we really start to put meat onto the bones of our plans.

PASTORAL CARE

Pastoral and social care of the parish is offered faithfully by members of the congregation, because this is a responsibility that we all share. A time for fellowship is particularly available at the weekly Friday morning Coffee Pot in the Hall.

I have also made many visits to people at home or in hospital, and in 2025 we will continue to discuss what this ministry could look like for a wider group of volunteers to take on. Naturally this will need careful consideration in terms

of training, safeguarding, time commitments, etc., but there are many different ways in which to pastorally care for one another as a parish church and God will guide us in how we are to do this at St Clement’s.

TOURISM & VISITORS

I have joined the Sandwich Tourism Forum (a group set up by the Town Council), in order to ensure that our developing plans at St Clement’s play into wider visions for tourism to Sandwich. We need to find new ways to invite people in to hear our story, while still celebrating our role as a place of peace and prayer.

LITTLE GARDENS OF SANDWICH

It is now several years since ‘Little Gardens’ was last held, and I thank Rhys Llewellyn-Harries for taking on the responsibilities of Secretary of the Committee. Watch out for more information in due course!

ENGAGEMENT WITH THE WIDER PARISH

St Clement’s has a role, through members of the congregation informally or more formally through myself, with virtually every organisation and aspect of life in Sandwich. The parish church has a unique role in being a ‘non-partisan’ place in which to draw people and groups together, such as when we hosted Hustings before the general election, or in our civic responsibilities.

2024 was a busy year in my role

as Chaplain to the Mayor, who for the year bore the responsibility of Speaker of the Cinque Ports, and at St Clement’s we hosted a number of events – most notably the Speaker’s Day Service, and the honour of an official visit by the new Lord Warden of the Cinque Ports.

Social media continues to be an important way of connecting with local people, sharing more of our life with our parish and breaking down preconceptions, and in 2024 we launched a new-look website.

AND FINALLY...

Finally (but certainly not least), often hidden in the Parish Office but so vital to our life, it has been a pleasure to work with Caroline Flynn, our Parish Administrator, since her appointment in May. Between us we have set up many new computer systems – from the way our emails are hosted to how accounts can be operated, a centralised calendar for the church and Hall, and digitising our huge archive of paperwork (from PCC minutes to fabric work quotes going back many decades). Caroline tackles everything with humour and attention to detail, and having a Parish Administrator has changed not only my ministry here, but impacts positively on us all.

To her, to our extraordinary Churchwardens who are great partners in the Gospel day after day and have had an impact in every aspect of our life, and to whom we all owe a great deal, to all our Officers, and all who work





CHURCHWARDEN'S REPORT

DIANE COLLER

HOWARD EVANS

During 2024, the Wardens continued to have regular discussions with the Rector, the Revd Sebastian Hamilton, on parish, Church and church fabric matters.

Many of our responsibilities were eased by the employment of an administrator, Caroline Flynn, who has contributed to the routine administration of Church and Hall activity admirably.

CHURCHYARD

The strip of land in the churchyard extension next to the Rectory garden boundary is now the site for the burial of cremated remains and related memorials to form a double row. Faculty application was submitted in late 2023 though formal approval is still awaited.

We particularly thank Barry Brooks and his team of volunteers who work often and long to maintain the vegetation and general tidiness of the churchyard.

FABRIC, GOODS & ORNAMENTS

The Warm Welcome Project

This was launched in autumn 2024. This Project will inform, where appropriate, much of the gentle re-ordering within and of the fabric over the coming years.

Heating As the church regulations changed in the summer of 2023, the old boiler, condemned as unsafe in autumn 2023, could no longer be quickly replaced for something similar. To comply with the latest requirements, it was necessary to obtain professional advice (Hawden MEP Ltd) that every sustainable alternative (e.g. solar panels, batteries, ground and air heat pumps) had been explored and was impracticable given the church building and location at the current time. (Doubtless some of the sustainable low carbon emission alternatives will become more suitable in, say, ten to twenty years' time.) The only practicable alternative was a gas-fired boiler heating. With the strong support of the Archdeacon

of Ashford, the Diocesan Advisory Committee was satisfied that the parish had indeed investigated all feasible sustainable alternatives and approved the installation of a modern efficient gas-fired boiler. Six companies were invited to tender by our project surveyor, B & M Co. Ltd, of which Grummant (Heating & Plumbing Services) Ltd, Ramsgate, submitted by far the lowest – being about half that of the others. The installation of their recommended double-boiler indirect system was installed almost to time in November/December 2024, the thermostat control system was not fully installed until end-February 2025. The new external temperature sensor, we have recently discovered, faces the rising sun – far from ideal in vernal and autumnal conditions. Our inspecting architect, Fiona Raley, has outstanding concerns with the installation of the flues above the Bone Room.

Maintenance All routine cleaning and clearance of gullies and gutters, now quarterly, has been done. Regular inspections

for insurance purposes have been completed. An asbestos inspection was conducted in May 2024. Remedial work on the organ blower was completed.

Misericord Our inspecting architect is still to secure an estimate from a specialist craftsman to effect a suitable repair.

The Sound System One of the 'collar' radio microphones has been away for some months for repair.

The Tower The tower flagpole finally collapsed in a January 2024 storm while awaiting replacement. Water ingress to the bellringers' chamber was stemmed and the tower roof sealed. The weathervane atop the old flagpole was recovered from the nave gutter and, as it has now been found too heavy for the replacement glass-fibre, will probably be installed in the Hall office and a suitable lighter replacement will be mounted on the new flagpole. Almost all the work involved with

the flagpole replacement will be covered by our insurers. We are grateful to Martin Thorley and Bruce Williams for supervising this work.

The tower floodlights have been switched back on from sunset to 23.00 since the November 2024 patronal festival.

Children's Corner Since September 2024 a simple children's corner has been created in the north-west corner of the nave for use by young children and their parents.

Wi-Fi Wi-Fi was installed, almost invisibly, in the church in early December 2024 with transmission between the Belfry and the Hall where wi-fi is already installed. This has enabled reliable contactless payments near the north door, remote control of the heating and, in future, enable 'broadcast' services and the reliable use of hand-held devices within the church.

CHURCH HALL

The gutters and gullies were cleared. Necessary toilet cisterns were repaired or replacements installed with the local plumber, Nick Cunningham. All regular insurance inspections have been undertaken.

The entrance lobby and office were all redecorated with a new noticeboard.

The dishwasher was serviced and is now working well.

The doors and front windows will be repaired and repainted during April/May 2025.

HEALTH & SAFETY POLICY AND RISK ASSESSMENTS

The Health and Safety Policy, Risk Assessments and Fire Risk Assessments have all been reviewed recently, being completed at the beginning of March 2025.





CHURCHYARD REDISCOVERED PROJECT BARRY BROOKS

Throughout the last year St Clement's Churchyard has continued to play an important role in the life of the St Clement's Congregation, the Sandwich Community and visitors to our church and town. Some of this growth has been triggered by social media where the Churchyard's profile has been raised locally and regionally. For example, by 'Get Wild' (a YouTube nature video blog) and Kent Wildlife Fund's

Facebook and YouTube videos. One highlight was our appearance on St Clement's on-line service for the Church of England, this was a very special moment for everyone involved in the churchyard project. This diverse exposure has resulted in an increased number of visits from beyond the town specifically to look at what is described as our 'rewilding project'. Thankfully this increased external interest has not detracted from our commitment to make the churchyard a tranquil and welcoming green space where everyone has the opportunity to linger and reflect, relax and thus improve their general health and well-being. This year, in addition to our glorious spring flowers, we have begun to recognise and promote the joy of birdsong.

In last year's report I referenced the disappointing support received from Dover District Council's (DDC) Parks and Gardens Team. I am pleased to report that 2025 has begun much more positively and, following a meeting with Darran Solley and Sean Gilmore of DDC, we have agreed a plan for the year ahead and identified

specific tasks that DDC's teams will undertake at different times of the spring, summer and winter. The Churchyard has already benefitted from the first of these as the area to the north west of the churchyard, where we planted a Wildflower Meadow last year, has been cut back to allow the plants to develop. One piece of continued valuable support from the DDC Team has been the

THE PEGGY ROSSETER BEE GARDEN

During the winter, thanks to the donation of a set of redundant railway sleepers and soil, the volunteers created a small wildflower garden for pollinators nestling by the wall near to the Bug Hotel. This spring we had our first real 'Crocus Walk' leading from the main pathway to the Apiary Garden. This spangle of flickering purple has provided yet another dimension to that part of the Churchyard. As mentioned above, the garden itself remains in rude health with all of the plants flourishing and maturing.

SPRING BULB MEADOW

The meadow in the Churchyard has once again been seen as a beautiful spring attraction as first Crocuses, then Daffodils followed by Tulips appear among the swiftly growing Queen Anne's Lace which will eventually take over and produce white clouds of flowers drifting right across the Churchyard.

Disappointingly, last year the number of bulb donations from the Congregation fell dramatically. The volunteers would be very grateful for as many bulbs as possible to be left in the North Porch so that we can dry them out for planting in the autumn.

GARDEN OF REMEMBRANCE

This is no longer the responsibility of the project or the volunteers. The PCC now have full responsibility for cutting the hedge and strimming the ground as well as removing the fallen leaves during the autumn.

fortnightly collection of the green waste generated by the volunteers.

Our use of Social Media continues to raise the profile of, and interest, in the Churchyard. At the time of this report our private Facebook page, St Clement's Churchyard Rediscovered, has 109 followers (an increase of over 50% during the year) and our e-mail group, which comprises volunteers past and present, has 52 members. The Facebook page continues to be an excellent vehicle for providing

updates on, and photographs of, developments within the churchyard and the e-mail serves as an ideal mechanism for keeping volunteers updated on forthcoming events as well as convening working groups for Churchyard tasks.

The apiary and the bee garden remain a central attraction and focus for the project. Once again, the Apiary provided a unique venue during Sandwich Arts Week where a display of bee-related poems and images were sited around the garden. This year, thanks to Janet and Richard, the garden has been especially well tended - with new plants for pollinators being regularly added. The second edition of our bee booklet has proved very popular and the 'bee booklet

CHURCHYARD DONATIONS

The Churchyard Project has continued to attract a range of financial and other support over the past year from individuals and groups. The project continues to benefit from donations of garden equipment and tools that can be stored in our 'luxurious' new gardener's hut, which itself was donated. Last summer we received a large financial donation which enabled us to buy a new flatpack hive. More recently, we were contacted by the wife of a retired beekeeper who donated a complete hive. The hive requires a little TLC but that is something that we are well able to provide.

box' near the apiary continues to need to be regularly 'topped-up'. Rumour has it that a third edition

THE OPEN LEGACY GREEN INITIATIVE

The Open Legacy Green Initiative: the funding provided by the initiative continues to provide resources for the project. This past year we have used the resources to fund different elements of our work:

+THE ST CLEMENT'S APIARY: The second edition of our Bee Booklet has proved as popular as the first one and copies are increasingly limited. A third edition will be published once the remaining copies of the second booklet have been distributed. During the winter 2 of our hives were removed, cleaned, painted and prepared to be returned to the apiary in readiness for the swarming season.

+ECHOES FROM THE PAST: Now that the booklet has been published, the research volunteers are preparing a short introductory leaflet which will support a guided tour of some key graves and gravestones. The plan is for this to be available for the Little Gardens of Sandwich in July and Sandwich Arts Week in September.

+ST CLEMENT'S TREES: Work is ongoing on recording all of the trees and shrubs in the churchyard. The plan is for this information to provide a guide to the many varieties to be found there. Once completed and published this information will be made available in a free booklet similar to the one we produce on the bees.

+THE BIRDS OF ST CLEMENT'S: A small group of volunteers has begun to plan the production of a booklet on the birds and sounds to be seen and heard as you walk around or through St Clement's. This work will build on Peter Findlay's work from last year and is at an early stage and an update will be available via the project's Facebook page during 2025. We are pursuing the idea of installing boxes for Swifts in St Clement's Tower through the Diocese and have received permission from DDC to install Bat Boxes on the trees in the Churchyard, and, more importantly have a volunteer prepared to make them.

+THE FLOWERS AND PLANTS OF ST CLEMENT'S: The volunteers are currently recording all of the flowers, plants and wildflowers to be found in St Clement's Churchyard. At present there is uncertainty as to whether these records will be available in a booklet or on-line. This is something to look forward to during 2025.

THE STORIES OF THOSE BURIED IN ST CLEMENT'S CHURCHYARD

Last year this report highlighted the work by Jean and Lynne to create a lasting record of the inscriptions on tombs and tombstones of those buried in the closed churchyard. This book has now been published thanks to a generous donation from KCC's Community Member's Grant Fund. Entitled *Echoes from the Past* the book will be launched after Easter when members of the Congregation and the Community will be able to secure their own copy at a suggested donation of £10. This full colour booklet is a treasure house of information and we anticipate that it will be in great demand so the donations will be used to fund future reprint costs. A date for

is currently at the planning stage and this will be introduced as soon as all of the copies of the second edition have been exhausted. The year just passed has been a very successful one for our apiary where two new colonies were introduced in April 2024. Then as the result of successfully splitting a colony and capturing a swarm, we entered the winter with 4 colonies. Sadly, the smallest of the colonies did not survive the winter but we have entered 2025 with three strong colonies and three Queens who are already laying brood.

One of the project's aims has been to educate people on aspects of our flora and fauna. This year we have been able to realise this by introducing Anton, Veronica and Mark to bee-keeping. Each of these brave individuals at different times donned a beekeeping suit and joined St Clement's Bee Custodians as they inspected

the hives. Each of these was a joyous occasion and we look forward to introducing many more individuals to the mysteries of beekeeping in the future. Another important occasion in the Apiary Calendar is The Blessing of the Bees. Last year this took place on St Benedict's Feast Day, Thursday 11th July at Noon. A large group of visitors gathered in the Apiary Garden where Reverend Doctor Jeanne Males, Chaplain to the St Clement's Bees conducted a short Service followed by refreshments. During 2025 The Blessing will take place on Friday 11th July at noon.

We continue to be invited to give talks or write articles on the churchyard project and on the St Clement's Honeybees. At one point last autumn we were contacted by a journalist who was hoping to interview us for an article in Country Life but, sadly, that line of enquiry seems to have gone away. In the past year talks have been given to Sandwich Women's Institute and Age UK for Deal and Sandwich. Both of these resulted in generous donations to the churchyard project. We have also been visited by volunteer groups from Thanet Beekeepers Association, St Peter's Church in Broadstairs and St Martin's, Great Mongeham. During the year the Churchyard Project was shortlisted for the Church of England's Green Church Award. We were the only Churchyard that was shortlisted and were highly commended for our unique approach to Green Issues. We were also cited as an excellent example of Churchyard development in a recent conference at the Cathedral by the 'Green Church' Representative for Thanet, Reverend David Tate.

As part of our aim to evoke the

past whenever and wherever it is appropriate, last summer Paul travelled to Surrey where he learned how to scythe using traditional methods and tools. He was most taken by this experience and now owns his own scythe and peening pony. Scything is seen as a much more environmentally friendly way of cutting long grass, as he will be happy to tell you during one of his demonstrations planned for later in 2025.

On reflection, last year was a very successful year in the Churchyard as many of our aims and objectives for the project were met and/or advanced. The flowers and trees were wonderful throughout the year and there were many visitors who enjoyed the peace and tranquillity of our beautiful green space. The apiary garden flourished and the new colonies of bees settled and enjoyed their new environment; there were even exciting times one of which was when the Rector discovered a swarm in the Rectory garden.

HONEY AND CANDLE DONATIONS

Project funds continue to be supplemented by donations received in return for the limited amount of honey harvested in late spring and summer from the St Clement's Apiary. Last year we also harvested several pounds of bees' wax and produced twenty small packs of St Clement's Tea Lights. Bob keeps the project's own financial records but this is done in alignment with the PCC Treasurer who records and retains all of the project's expenditure and income within the church's General Fund. We are very grateful for Steve's continued support and diligence.



The choir continues to thrive and enjoy the music that it prepares and sings within our Sunday services and at special events. We continue to maintain a very quick turnaround of music, usually learning it on the Friday night and singing it on the Sunday morning. This is all made possible by the loyalty of the membership. Very few parish churches in this area have a competent robed four-part choir that sings on a regular basis, and to such a standard that we are invited and welcomed to sing elsewhere and at Cathedrals. We are encouraged and supported by our clergy and loyal congregation as we contribute to church life at St Clements and at Worth.

The weekly music continues to be very diverse and over the past months we have sung not only in the traditional religious languages of English and Latin, but also in German and Hebrew. It is good to follow the church's seasons and complement the services with seasonal music in Advent, Christmas, Holy Week and Easter. It is also a privilege to sing for specific events within our town such as the 2024 D Day Anniversary celebrations. Remembrance Sunday is always a poignant time and last year we sang the Fauré Requiem liturgically and in January the choir marked the 80th Anniversary of the liberation of Auschwitz on World Holocaust Day. These solemn events allow

us to sing particularly moving and emotional music. We were so pleased to be able to contribute to the Church of England Online Sunday Candlemas service from St Clements – a rare privilege for our church and our choir to show to many viewers around the world what we do and who we are in Sandwich

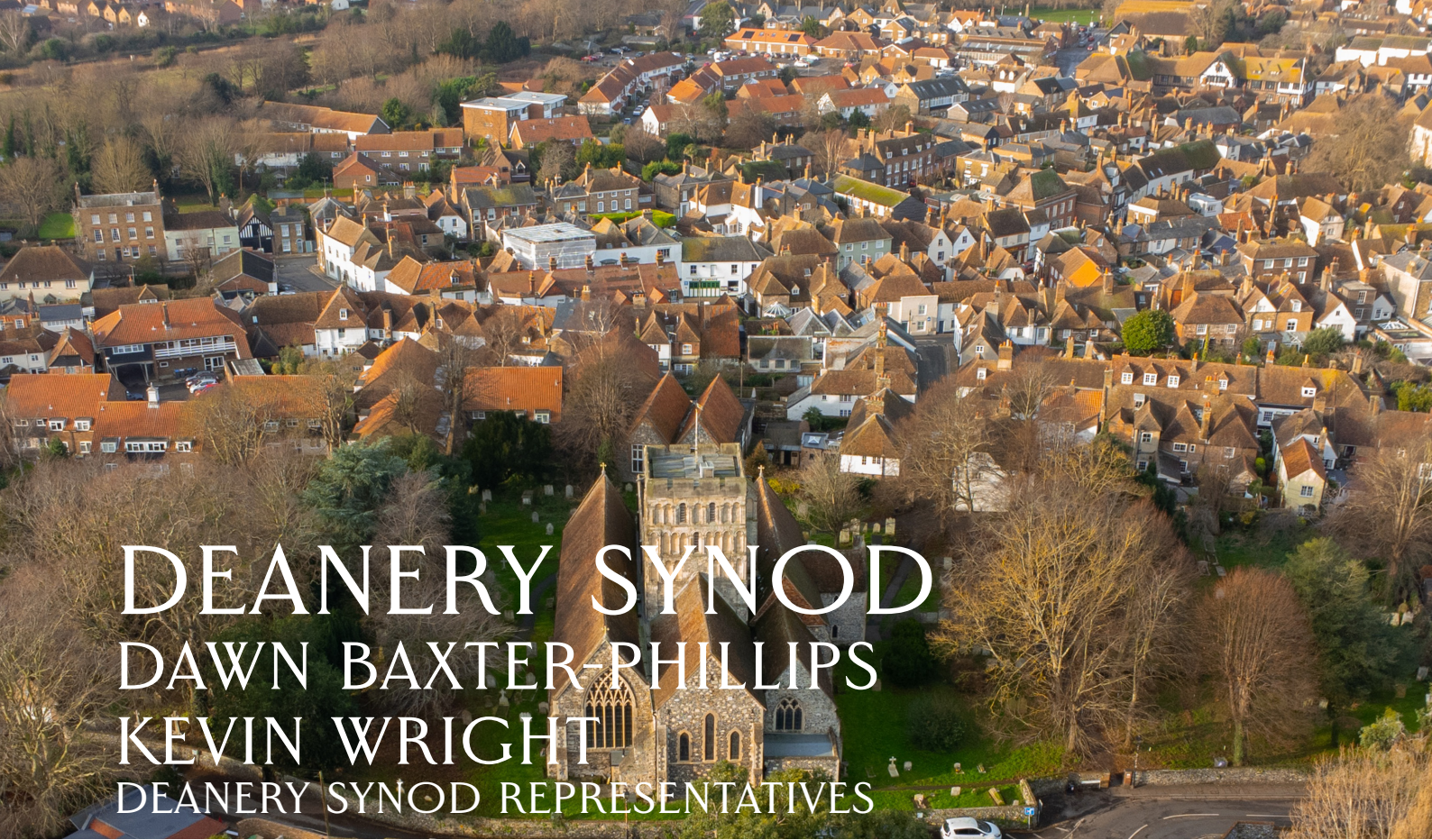
Following our well-established tradition, it has been a great pleasure and privilege to sing “in other quires and places” - notably our parish outing to sing at St George's Chapel Windsor in July and our two visits to Canterbury Cathedral. The Windsor trip was great success, and we were supported by a full coach of parishioners. We sang for the All Saints Day Choral Eucharist at Canterbury Cathedral in November and a Choral Evensong at Christmas. The Canterbury services are livestreamed on YouTube and so the choir performs to many thousands in a global congregation. This year we will be singing at Southwark Cathedral in August – our 39th Cathedral service since we started these trips in 2008.

We are indeed only a small choir, and benefit hugely from Robert's accompanying skills and support. The ethos of the choir is very much as a team and this year we have been particularly remembering and supporting

those members who are currently ill or incapacitated and unable to be with us on our weekly journey through a hugely varied musical repertoire underpinned by our strong resolve to keep music at the forefront in St Clements.

Following the very significant work carried out on the organ in the last year, we have seen the organ gradually settle down as the intricate timberwork reacts to the changing temperatures and humidity in the church as the new heating has taken effect. High and low humidity is a real threat to the organ and in the past year it has ranged from around 50 to 90%. We are getting this under control which means the instrument is mechanically more stable and better in tune. It has been a privilege to host two organ concerts last year; a Bach recital as part of the Deal Festival in July and our own Robert Tapsfield's popular “The Organist Entertains” Sunday afternoon tea and cake concert. Those who attended were thrilled by the popular programme of light music that would certainly not have been heard on a Sunday morning during church worship! We look forward to his 2025 concert which will be in a similar vein.

Thank you for your continued congregational and clergy support.

An aerial photograph of a densely populated town, likely Sandwich, with a large church building in the center. The church has a prominent square tower and is surrounded by a green lawn and trees. The town is filled with houses with red-tiled roofs, and the surrounding area includes some open fields and more trees.

DEANERY SYNOD

DAWN BAXTER-PHILLIPS

KEVIN WRIGHT

DEANERY SYNOD REPRESENTATIVES

During the year, three meetings of the Sandwich Deanery Synod were held.

Our March meeting included a lively presentation by our Archdeacon Darren Miller, entitled 'Our church buildings and the creation of new Christian communities'.

Through discussion, our thoughts were provoked as to how we can reimagine our churches for community use and build new communities by utilising our shared space in a more fruitful way.

Father Darren looked at ideas about how to use our churches in more diverse ways, from revamping our church guides, introducing prayer trees, giving space to foodbank collections and using the buildings as concert venues. Additionally, through these ideas and initiatives, we could hopefully build enhanced links with other local Christian and faith communities.

Our June meeting included a presentation from Jen Tobin, the

Diocesan lead for Children and Youth Ministry, on the obligation we have to nurture young people into our Christian communities in today's changing and challenging world.

Ideas centred around offering safe social spaces where generous and caring relationships can be forged, hopefully giving children and young people a sense of belonging and peace in our anxious world. Also discussed was the development of a five-year plan to identify resources and possible obstacles, and the possibility of recruiting youth ministers in parishes to assist in getting ideas off the ground.

In our October meeting, Canon Seth Cooper, the rector of St Mary's Walmer, shared his thoughts on a course being run in his Parish entitled 'Practicing the Way – a pathway for apprenticeship to Jesus'. A very enlightening presentation which explored the book 'Practicing the Way' by John Mark Comer and the course that runs alongside,

with renewed ideas for individual spiritual formation, meditation techniques and fresh spiritual disciplines.

Seth commented throughout, that different from the well-established Alpha course, this course provided an opportunity for a spiritual health check and a more meaningful use of prayer time, especially in today's busy world, whilst keeping a strong handle on the truths of the Christian faith.

As at all meetings, any relevant deanery information regarding changes to clergy in parishes, finance matters, safeguarding and general deanery news was also shared and disseminated as necessary to parishes. More detailed minutes are always available for further reading.

CHURCHES IN SOCIETY

KEN YOUNG

The object of the Churches in Society Charity is to promote and support the social welfare and well-being of people, voluntary/self help groups and organisations within the Sandwich deanery (Deal, Walmer and the Sandwich area of Kent), by provision of grants that meet social and environmental needs within these areas. Trustees are appointed by the Sandwich Deanery Synod, and meet about six times a year. The winter meetings held by Zoom and the summer meetings at St George's Church Deal.

The grants are awarded to groups that are registered charities. The following are the charity groups awarded grants in the past year:

Deal Speaking Up

A new childrens swing in North Park.

Deal Pride

Various Activities.

Friends of Sandwich School

Providing Fluency books

United Families

Providing Christmas Meals

Dealt

Supporting Young Carers

Porchlight

Helping the Homeless

Clarion Housing

Canterbury Women's Shelter

The money for the grants is generated from the interest on money invested from the sale of a property some years ago. The total amount granted in this past year was just over £4,200

CHURCH HALL

DIANE COLLIER

CHURCHWARDEN

St Clement's Church Hall continues to be well used during the week for various activities and classes; currently the only available weekday times for hire are Wednesday mornings, with all other daytimes and evenings fully booked. There are a wide range of activities/classes offered, including Tai Chi, Pilates, Yoga, Active for Life Classes, Ballet, Toddler Group, Coffee Pot, Chess (Junior & Senior), Worship & Workout, Living Lively Singing, Fitness classes, Table Tennis and Women's and Men's Circle groups.

In June 2024 our Parish Administrator Caroline Flynn

started work, very quickly getting to grips with the organisation and running of the hall; all hirers were issued with updated Conditions of Hire and Application/Agreement Forms; these will now be sent out annually. Caroline also helped with updating our hire costs for classes/activities, and for parties, wakes and social events, including a deposit which is now required for social activities and use of the kitchen. The Parish Office and entrance hall were redecorated, and a large noticeboard has been installed which displays all the activities and classes taking place throughout the week, as well as space to advertise weekend bookings.

The Christmas Coffee Morning and Raffle held at the end of November 2024 proved very popular; an excellent £800 was raised for St Clement's funds.

Thankfully there were no major maintenance issues during 2024, apart from on-going issues with the dishwasher which have now been resolved.

Grateful thanks must go to Jenny Bradshaw who volunteered to look after and maintain the garden/grounds around the hall; she has already made such a difference, and is even planning to grow a few vegetables near the Barnsende Court entrance.



BELL RINGING

JAN RAES

TOWER CAPTAIN

Upon the resignation of Sally Wall in September 2024, I was voted in as the Bellringer's Tower Captain together with Vice Captain, Martin Thorley. With a renewed spirit, the team was quickly reset and with the help and encouragement of a new Admin team and all the ringers, a keenness to move forward shone through and was most encouraging.

A regular place in our home tower was quickly made for new learners Alanda and Carol. Thanks and appreciation go to those who gave up extra voluntary time for extra training and to Tina from Sturry for her monthly journey to us to share her teaching skills. Both ringers are now settled into making good progress within the band.

As the months moved forward, our Wednesday practice nights continued to be well attended and selections to cover for Sunday services showed keenness and good availability.

In November our plans came together for a small tower trip visiting the nearby churches of St Nicholas at Deal, St. Martin's at Great Mongeham and St. Mary's at Walmer. Always a fun and sociable annual event gaining experience on other bells in other towers with an enjoyable meal afterwards organised by our new social team.

December is always full of bellringing opportunities and 2024 was an exceptional one for our ringers, with 8 services over the

festive season and no shortage of ringers wishing to take part. There were other occasions where our ringers stepped up ~ a Renewal of Vows service, Remembrance Sunday, a Requiem Service, a Funeral Service, ringing to support Human Rights and for the Cinque Ports Federation.

It is clear to me how much we are growing and developing into a stronger and more committed band and we look forward to continuing to serve St. Clements in all the ways we can and to also building a strong ringing community in our area.



ELECTORAL ROLL

ANN TRIM

ELECTORAL ROLL OFFICER

The number of members recorded on the Electoral Roll at the time of last year's meeting was 163.

During the year following there were five additions to the roll and the names of 10 members were removed. Of those removed seven had died, and three had moved away from the area.

Under the Church Representation Rules a new Church Electoral Roll

has to be prepared every six years and every person who wishes to have their name entered on the new roll must apply. Unless they do so their names will not be included in the roll. A new Roll is then compiled from applications received.

St Clements has recently been through this process. All those named on the Electoral Roll were contacted with details of how to

apply and a new list of names was compiled from replies received. This became current on 21st April and the list of names included has been available to view within the church since that date.

The number of names listed on the new roll now stands at 136.

SAFEGUARDING LIN CONNOR PARISH SAFEGUARDING OFFICER

As Parish Safeguarding Officer, my role is to support the PCC in Safeguarding responsibilities for St Clement's Church and St Peter and St Paul's Church, Worth. My primary role is to ensure that the Church is a safe place for all, including young children, young people and vulnerably adults. Part of putting this in place is to monitor safeguarding training and policies.

I can hear your collective groan! I totally understand and used to feel the same way but since doing my training and with the greatly disturbing things that have been happening in Churches, I now feel strongly that our Christian love is expressed by protecting everyone who come to our Churches. We have a duty to God to do all we can to ensure that our Churches are safe and loving environments for all seeking and worshipping God.

The monitoring of Safeguarding has become much more formalised, and we now have an online Dashboard that allows the PSO and Rector to know what training is needed for the various roles within the Church and encourage and monitor the safeguarding training of those in different positions of responsibility. This will only apply to people in certain volunteering roles within the Church. You might feel that you only have a very minor role within the Church, but you are still able to care for any who are part of our community or seeking to be part or even just visiting the Church.

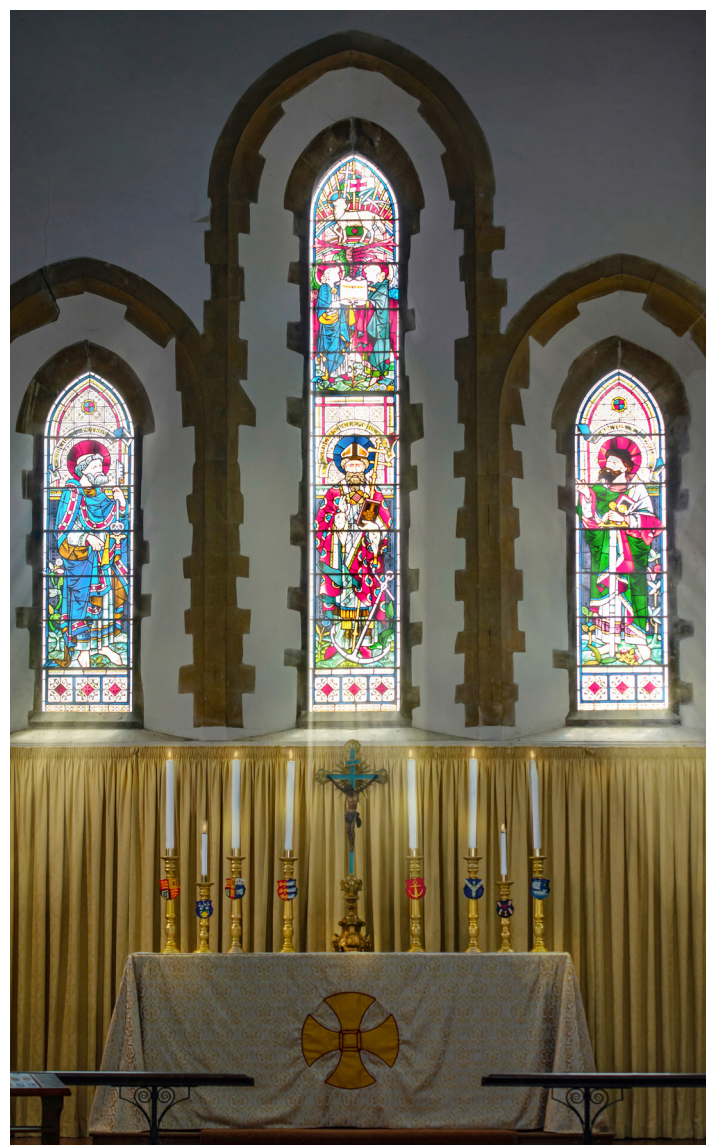
The Safeguarding courses are online, there are 6 available, each taking approximately 1.5 hours to complete and most people will only need to do one or two. A certificate is awarded on passing the course which lasts 3 years. On the Dashboard, I can keep track of who does what course and remind people when new training is needed. I know this sounds onerous and unnecessary paperwork but to volunteer within the Church we need people who are aware of safeguarding issues and know what to do if they have concerns. I am working my way through the different roles within the Church to let people know what is expected of them. Interestingly though many less DBS certificates are needed. The link to the training is: <https://safeguardingtraining.cofeportal.org>

If you are new to the training, make sure you scroll down and register as you will not be able to log in until then.

Please be aware that if you have any concerns, however small about safeguarding issues or training, you can email me on safeguarding@stclementsandwich.org.uk or phone me on 07789367462.

There is a Diocesan Safeguarding department to advise and support me. You may of course also speak to either of the Churchwardens or the Rector.

This is becoming quite a big job for me so I would be very grateful for your support, once we have our Dashboard up and running things will become much easier.





PREFACE TO THE 2024 ACCOUNTS

STEVE KIRKPATRICK
HONORARY TREASURER

The Financial Statements for 2024 are set out on the following pages.

Our income and expenditure for the year is reported on the Statement of Financial Activities on page 5. This shows that our total income across all funds was £216,449 and our total expenditure across all funds was £203,335. Consequently, we have reported a surplus of £13,114. Naturally, it is always pleasing to report a surplus, but it should be noted that income from three legacies totalling £46,855 has made this possible. In fact, had we not received this legacy income, we would have reported a deficit of approximately £34K.

Income details across all funds are shown on pages 10 & 11. Planned Giving, our main source of regular income, increased last year, but continues to remain lower than pre-pandemic levels. Whilst income from Donations, Appeals & Grants fell overall, this is only

due to income from legacies being lower than that in 2023. Indeed, I am pleased to report that we saw an increase in both service collections and donations income in 2024. Our income from parochial fees and the rental of the church hall also increased, as did the funds raised by the Advent Coffee Morning event. This enjoyable event raised £884, which was a most welcome contribution to our General Fund. Special mention must be made once again this year for all those involved for their valued contribution.

All our restricted funds remain in good order. Grateful thanks must be given for a generous donation specifically towards the cost of the new church boiler, and income from the Mary Atwood's Churches' Charity resulted in a further £33K being deposited to the Fabric Fund.

I'm pleased to report that our typical church running expenses remained under control. These

details are shown on page 12. Maintenance costs for the church hall increased during the year due to the refurbishment of both the parish office and the entrance foyer, and the upgrade of some fire safety equipment. In addition, we now have payroll costs following the appointment last year of our much valued parish administrator, Caroline Flynn. As usual, our most significant expense was our Parish Share contribution, and I'm pleased to report that this was paid in full in 2024.

Fabric Fund expenditure exceeded income in 2024. The installation of the new church boiler has been of great benefit to the entire congregation, although this project has cost a total of £53,903. As mentioned earlier, we received a very generous donation towards this expense, and we were able to cover the remainder of the cost from our reserves in the Fabric Fund. I have also made an application to the Listed Places of Worship Grant Scheme and

hope to obtain a grant of £8,984 to cover the VAT charged on this project. In addition to the boiler works, we committed some funds to have Wi-Fi installed in the church. This has provided a number of benefits, including our new contactless giving machine beside the north porch, which is already much used.

Following all financial activity relating to 2024, the balance sheet on page 7 shows that we had net assets of £439,316. Details of how these net assets are split across our various funds can be seen on pages 16 & 17.

We continue to look for areas where we can increase our income, and very much look forward to the Little Gardens of Sandwich fundraising event returning in 2025. I would also like to take

this opportunity to remind you all of the Church of England owned Parish Giving Scheme (PGS). We joined the Scheme two years ago, but it appears that some of you have continued to make your regular contributions by standing order, and some have actually ceased to make a regular contribution direct to our bank account. Please do let me know if you have any concerns about the scheme, or if you require any further information before deciding to participate. The main beneficiary of your contributions via PGS is our church by providing an assured, regular and tax-efficient source of income with virtually no administration.

We will also continue to control future expenditure wherever possible, but certain demands on our finances are unavoidable. Our Church Architect carried out

the Quinquennial Report of the church early in 2024, and although she expressed satisfaction at the general condition of the church, some essential and recommended works have been identified that will need to be carried out over the next 4/5 years. The cost of these works will inevitably place pressure on our Fabric Fund, but we are indeed fortunate that the regular income from the Mary Atwood's Churches' Charity will make this work a manageable task.

We continue to rely on our loyal Church family and the local community, and the PCC is very grateful to you all for your generosity and support. Your continued support will enable our beautiful parish church to fulfil its mission by maintaining a Christian presence at the heart of our community.



Charity registration number: 1201047

St Clement PCC Sandwich

Annual Report and Financial Statements

for the Year Ended 31 December 2024

St Clement PCC Sandwich

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St Clement PCC Sandwich

Reference and Administrative Details

Chairman	Reverend S J Hamilton
Trustees	Reverend S J Hamilton H A Evans S M Kirkpatrick D B Kirkaldie D E Collier V Oates K M Wright D Baxter-Phillips
Charity Registration Number	1201047
Principal Office	St. Clements Hall Church Street St. Clements Sandwich Kent CT19 9EH
Independent Examiner	Graham Rennells FCA Independent Examiner The New Barn Mill Lane Eastry Sandwich Kent CT13 0JW

St Clement PCC Sandwich

Trustees' Report

The trustees present the annual report together with the financial statements of the charity for the year ended 31 December 2024.

Objectives and activities

Charitable objects

The object of the charity is promoting in the ecclesiastical parish the whole mission of the church.

Appointment of trustees

The charity's policy is to invite suitably qualified local people to become Trustees of the Charity. The appointment of any new trustees during the year are confirmed at the Annual General Meeting.

Organisational structure of the Charity

The chairman is responsible for the day-to-day administration of the charity and reports to the trustees on a regular basis. The trustees meet as required to ensure that the charity is properly administered and to make any policy decisions.

Public benefit

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Policy on reserves

The reserves of the charity are maintained at a level that the trustees consider will meet future costs, whether planned or not. They are used as and when necessary to meet the charitable objective.

Internal Financial Control

All financial matters are dealt with by the treasurer subject to the approval of the trustees.

Risks

The Trustees examine the major risks that the Charity faces each financial year when preparing and updating the strategic plan. The Charity is developing systems to monitor and control these risks to mitigate any impact that they may have on the future of The Parochial Church Council of the Ecclesiastical Parish of St Clement, Sandwich.

Financial review

The charity has a total surplus for the year of £13,114 which is made up of General funds of £27,447, Designated funds of -£10,334 and Restricted funds of -£3,999.

St Clement PCC Sandwich

Trustees' Report (continued)

Statement of Trustees' Responsibilities

The trustees are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

The law applicable to charities requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charities (Accounts and Reports) Regulations 2008, and the provisions of the constitution. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

The annual report was approved by the trustees of the charity on 11 May 2025 and signed on its behalf by:

.....
Reverend S J Hamilton
Chairman and trustee

.....
S M Kirkpatrick
Trustee

St Clement PCC Sandwich

Independent Examiner's Report to the trustees of St Clement PCC Sandwich

I report to the trustees on my examination of the accounts of St Clement PCC Sandwich for the year ended 31 December 2024.

Responsibilities and basis of report

As the charity trustees of St Clement PCC Sandwich you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the St Clement PCC Sandwich's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of St Clement PCC Sandwich as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....
Graham Rennells FCA
Independent Examiner
ICAEW

The New Barn
Mill Lane
Eastry
Sandwich
Kent
CT13 0JW

12 May 2025

St Clement PCC Sandwich

Statement of Financial Activities for the Year Ended 31 December 2024

		Unrestricted funds		Restricted funds	Total 2024	Total 2023
		Designated £	General £	£	£	£
Note						
Income and Endowments from:						
Donations and legacies	2	-	141,480	46,227	187,707	263,448
Activities for generating funds	3	689	11,029	-	11,718	9,649
Investment income	4	-	4,129	8,446	12,575	43,013
Other income	5	-	4,449	-	4,449	3,742
Total income		<u>689</u>	<u>161,087</u>	<u>54,673</u>	<u>216,449</u>	<u>319,852</u>
Expenditure on:						
Charitable activities	6	(5,867)	(138,796)	(58,672)	(203,335)	(207,392)
Total expenditure		<u>(5,867)</u>	<u>(138,796)</u>	<u>(58,672)</u>	<u>(203,335)</u>	<u>(207,392)</u>
Net (outgoing)/incoming resources before transfers						
		(5,178)	22,291	(3,999)	13,114	112,460
Gross transfers between funds		<u>(5,156)</u>	<u>5,156</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net movement in funds		(10,334)	27,447	(3,999)	13,114	112,460
Reconciliation of funds						
Total funds brought forward		<u>16,296</u>	<u>121,453</u>	<u>288,453</u>	<u>426,202</u>	<u>313,742</u>
Total funds carried forward	13	<u>5,962</u>	<u>148,900</u>	<u>284,454</u>	<u>439,316</u>	<u>426,202</u>

The notes on pages 8 to 20 form an integral part of these financial statements.

St Clement PCC Sandwich

Statement of Financial Activities for the Year Ended 31 December 2024 (continued)

Comparative Figures for the Year Ended 31 December 2023

	Note	Unrestricted funds £	Restricted funds £	Total 2023 £
Income and Endowments from:				
Donations and legacies	2	220,921	42,527	263,448
Activities for generating funds	3	9,649	-	9,649
Investment income	4	2,235	40,778	43,013
Other income	5	3,742	-	3,742
Total income		<u>236,547</u>	<u>83,305</u>	<u>319,852</u>
Expenditure on:				
Charitable activities	6	<u>(200,058)</u>	<u>(7,334)</u>	<u>(207,392)</u>
Total expenditure		<u>(200,058)</u>	<u>(7,334)</u>	<u>(207,392)</u>
Net income		36,489	75,971	112,460
Gross transfers between funds		<u>61,167</u>	<u>(61,167)</u>	<u>-</u>
Net movement in funds		97,656	14,804	112,460
Reconciliation of funds				
Total funds brought forward		<u>40,093</u>	<u>273,649</u>	<u>313,742</u>
Total funds carried forward	13	<u><u>137,749</u></u>	<u><u>288,453</u></u>	<u><u>426,202</u></u>

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for 2023 is shown in note 13.

St Clement PCC Sandwich
(Registration number: 1201047)
Balance Sheet as at 31 December 2024

	Note	2024 £	2023 £
Fixed assets			
Tangible assets	9	4,314	4,125
Current assets			
Debtors	10	16,212	5,670
Investments	11	108,058	103,846
Cash at bank and in hand		<u>366,661</u>	<u>327,438</u>
		490,931	436,954
Creditors: Amounts falling due within one year	12	<u>(55,929)</u>	<u>(14,877)</u>
Net current assets		<u>435,002</u>	<u>422,077</u>
Net assets		<u><u>439,316</u></u>	<u><u>426,202</u></u>
Funds of the charity:			
Restricted income funds			
Restricted funds	13	283,954	288,453
Unrestricted income funds			
Unrestricted funds		<u>155,362</u>	<u>137,749</u>
Total funds	13	<u><u>439,316</u></u>	<u><u>426,202</u></u>

The financial statements on pages 5 to 20 were approved by the trustees, and authorised for issue on 11 May 2025 and signed on their behalf by:

.....
Reverend S J Hamilton
Chairman and trustee

.....
S M Kirkpatrick
Trustee

St Clement PCC Sandwich

Notes to the Financial Statements for the Year Ended 31 December 2024

1 Accounting policies

Statement of compliance

The financial statements have been prepared in accordance with the second edition of the Charities Statement of Recommended Practice issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

Basis of preparation

St Clement PCC Sandwich meets the definition of a public benefit entity under FRS 102. The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

Income and endowments

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

Donations and legacies

Donations and legacies are recognised on a receivable basis when receipt is probable and the amount can be reliably measured.

Investment income

Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

St Clement PCC Sandwich

Notes to the Financial Statements for the Year Ended 31 December 2024 (continued)

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Tangible fixed assets

Individual fixed assets costing £100.00 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Office equipment	Straight line over 5 years

Research and development

Research and development expenditure is written off as incurred.

Current asset investments

Current asset investments are included at the lower of cost and net realisable value / market value.

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees discretion in furtherance of the objectives of the charity.

Designated funds are unrestricted funds set aside for specific purposes at the discretion of the trustees.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

Financial instruments

Classification

Financial assets and financial liabilities are recognised when the charity becomes a party to the contractual provisions of the instrument.

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the charity after deducting all of its liabilities.

St Clement PCC Sandwich

Notes to the Financial Statements for the Year Ended 31 December 2024 (continued)

Recognition and measurement

All financial assets and liabilities are initially measured at transaction price (including transaction costs), except for those financial assets classified as at fair value through profit or loss, which are initially measured at fair value (which is normally the transaction price excluding transaction costs), unless the arrangement constitutes a financing transaction. If an arrangement constitutes a financing transaction, the financial asset or financial liability is measured at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Financial assets and liabilities are only offset in the statement of financial position when, and only when there exists a legally enforceable right to set off the recognised amounts and the charity intends either to settle on a net basis, or to realise the asset and settle the liability simultaneously.

Financial assets are derecognised when and only when a) the contractual rights to the cash flows from the financial asset expire or are settled, b) the charity transfers to another party substantially all of the risks and rewards of ownership of the financial asset, or c) the charity, despite having retained some, but not all, significant risks and rewards of ownership, has transferred control of the asset to another party.

Financial liabilities are derecognised only when the obligation specified in the contract is discharged, cancelled or expires.

Investments

Investments in The CBF Church of England Deposit Funds are measured at fair value through profit or loss. Where fair value cannot be measured reliably, investments are measured at cost less impairment.

2 Income from donations and legacies

	Unrestricted funds General £	Restricted funds £	Total 2024 £	Total 2023 £
Donations and legacies;				
Planned giving	48,037	-	48,037	44,335
Donations, appeals and grants	65,413	46,227	111,640	178,396
Parish share prior adjustment	-	-	-	14,450
Collections - open plate	8,645	-	8,645	5,468
Gift aid reclaimed	19,385	-	19,385	9,568
Reversal of provision	-	-	-	11,231
	<u>141,480</u>	<u>46,227</u>	<u>187,707</u>	<u>263,448</u>

St Clement PCC Sandwich

Notes to the Financial Statements for the Year Ended 31 December 2024 (continued)

3 Income from other trading activities

	Unrestricted funds Designated £	General £	Total 2024 £	Total 2023 £
Events income;				
Hall income	-	10,145	10,145	8,978
Other events income	689	884	1,573	671
	<u>689</u>	<u>11,029</u>	<u>11,718</u>	<u>9,649</u>

4 Investment income

	Unrestricted funds General £	Restricted funds £	Total 2024 £	Total 2023 £
Interest receivable and similar income;				
Interest receivable on bank deposits	4,129	4,875	9,004	6,531
Other income from current asset investments	-	1,921	1,921	1,863
Investment increase/(decrease) in fair value	-	1,650	1,650	34,619
	<u>4,129</u>	<u>8,446</u>	<u>12,575</u>	<u>43,013</u>

5 Other income

	Unrestricted funds General £	Total 2024 £	Total 2023 £
Wedding and funeral fee income	<u>4,449</u>	<u>4,449</u>	<u>3,742</u>

St Clement PCC Sandwich

Notes to the Financial Statements for the Year Ended 31 December 2024 (continued)

6 Expenditure on charitable activities

	Unrestricted funds		Restricted funds	Total 2024	Total 2023
	Designated	General			
	£	£	£	£	£
Church running expenses	-	13,008	-	13,008	12,249
Rectory expenses	-	1,585	-	1,585	254
Sanctuary	-	680	-	680	451
Office and secretarial	-	2,879	-	2,879	4,168
St.Clements Hall	-	16,550	-	16,550	13,276
Churches together	-	200	-	200	-
Religious Books	-	10	-	10	195
Children's Church	-	326	-	326	-
Administrator's pay and pension contributions	-	7,157	-	7,157	-
Clergy administration	-	1,902	-	1,902	-
Clergy travel and subsistence	-	279	-	279	-
Clergy hospitality	-	324	-	324	-
Accountancy fees	-	1,740	-	1,740	2,580
Diocesan share	-	80,154	-	80,154	79,794
Legal and professional fees	-	96	-	96	-
Depreciation of office equipment	-	1,337	-	1,337	1,031
Music	800	3,658	-	4,458	3,647
Sundries	-	2,829	-	2,829	3,181
Repairs and maintenance	-	2,563	57,041	59,604	5,980
Organ repairs and maintenance	5,067	-	-	5,067	75,560
Churchyard expenses	-	1,519	1,631	3,150	5,026

St Clement PCC Sandwich

Notes to the Financial Statements for the Year Ended 31 December 2024 (continued)

Unrestricted funds		Restricted	Total	Total
Designated	General	funds	2024	2023
£	£	£	£	£
<u>5,867</u>	<u>138,796</u>	<u>58,672</u>	<u>203,335</u>	<u>207,392</u>

St Clement PCC Sandwich

Notes to the Financial Statements for the Year Ended 31 December 2024 (continued)

7 Trustees remuneration and expenses

During the year the charity made the following transactions with trustees:

Reverend S J Hamilton

£4,213 (2023: £2,579) of expenses were reimbursed to Reverend S J Hamilton during the year.

H A Evans

£882 (2023: £1,674) of expenses were reimbursed to H A Evans during the year.

K L Bennett

£Nil (2023: £1,106) of expenses were reimbursed to K L Bennett during the year.

V Oates

£Nil (2023: £265) of expenses were reimbursed to V Oates during the year.

D E Collier

£503 (2023: £1,031) of expenses were reimbursed to D E Collier during the year.

D B Kirkaldie

£118 (2023: £1,111) of expenses were reimbursed to D B Kirkaldie during the year.

S M Kirkpatrick

£167 (2023: £99) of expenses were reimbursed to S M Kirkpatrick during the year.

D Baxter-Phillips

£18 (2023: £Nil) of expenses were reimbursed to D Baxter-Phillips during the year.

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any other benefits from the charity during the year.

8 Taxation

The charity is a registered charity and is therefore exempt from taxation.

St Clement PCC Sandwich

Notes to the Financial Statements for the Year Ended 31 December 2024 (continued)

9 Tangible fixed assets

	Furniture and equipment £	Total £
Cost		
At 1 January 2024	5,156	5,156
Additions	1,526	1,526
At 31 December 2024	<u>6,682</u>	<u>6,682</u>
Depreciation		
At 1 January 2024	1,031	1,031
Charge for the year	1,337	1,337
At 31 December 2024	<u>2,368</u>	<u>2,368</u>
Net book value		
At 31 December 2024	<u>4,314</u>	<u>4,314</u>
At 31 December 2023	<u>4,125</u>	<u>4,125</u>

10 Debtors

	2024 £	2023 £
Trade debtors	70	-
Prepayments	2,544	1,863
VAT recoverable	8,984	-
Other debtors	4,614	3,807
	<u>16,212</u>	<u>5,670</u>

11 Current asset investments

	2024 £	2023 £
Listed other shares	<u>108,058</u>	<u>103,846</u>

12 Creditors: amounts falling due within one year

	2024 £	2023 £
Other creditors	3,795	5,183
Accruals	52,134	9,694
	<u>55,929</u>	<u>14,877</u>

St Clement PCC Sandwich

Notes to the Financial Statements for the Year Ended 31 December 2024 (continued)

13 Funds

	Balance at 1 January 2024 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 December 2024 £
Unrestricted funds					
<i>General</i>					
General fund	121,453	161,087	(138,296)	5,156	149,400
<i>Designated</i>					
Organ Maintenance	15,303	-	(5,067)	(5,156)	5,080
Organ Recital	993	689	(800)	-	882
	<u>16,296</u>	<u>689</u>	<u>(5,867)</u>	<u>(5,156)</u>	<u>5,962</u>
Total unrestricted funds	<u>137,749</u>	<u>161,776</u>	<u>(144,163)</u>	<u>-</u>	<u>155,362</u>
Restricted funds					
CBF Investments and cash	104,998	5,391	-	-	110,389
Fabric Fund	81,892	44,513	(56,986)	-	69,419
Legacy Fund	60,399	1,450	-	-	61,849
Bell Fund	21,306	253	(55)	-	21,504
Organ Maintenance	63	15	-	-	78
Garden of Remembrance	16,776	222	-	-	16,998
Churchyard Rediscovered	3,019	2,329	(1,631)	-	3,717
Total restricted funds	<u>288,453</u>	<u>54,173</u>	<u>(58,672)</u>	<u>-</u>	<u>283,954</u>

St Clement PCC Sandwich

Notes to the Financial Statements for the Year Ended 31 December 2024 (continued)

	Balance at 1 January 2024 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 December 2024 £
Total funds	<u>426,202</u>	<u>215,949</u>	<u>(202,835)</u>	<u>-</u>	<u>439,316</u>

St Clement PCC Sandwich

Notes to the Financial Statements for the Year Ended 31 December 2024 (continued)

Unrestricted funds

	Balance at 1 January 2023 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 December 2023 £
Unrestricted funds					
<i>General</i>					
General fund	40,093	206,367	(125,181)	174	121,453
<i>Designated</i>					
Organ Maintenance	-	30,180	(74,877)	60,000	15,303
Organ Recital	-	-	-	993	993
	-	30,180	(74,877)	60,993	16,296
Total unrestricted funds	40,093	236,547	(200,058)	61,167	137,749
Restricted					
CBF Investments and cash	67,470	37,528	-	-	104,998
Fabric Fund	57,952	31,137	(3,697)	(3,500)	81,892
Legacy Fund	58,180	2,219	-	-	60,399
Bell Fund	21,119	187	-	-	21,306
Organ Maintenance	723	23	(683)	-	63
Garden of Remembrance	6,852	10,164	(240)	-	16,776
Organ Maintenance Designated	60,000	-	-	(60,000)	-
Organ Recital Designated	993	-	-	(993)	-
Little Gardens Designated	360	3	-	(363)	-
Churchyard Rediscovered	-	2,044	(2,714)	3,689	3,019

St Clement PCC Sandwich

Notes to the Financial Statements for the Year Ended 31 December 2024 (continued)

	Balance at 1 January 2023 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 December 2023 £
Total restricted funds	<u>273,649</u>	<u>83,305</u>	<u>(7,334)</u>	<u>(61,167)</u>	<u>288,453</u>
Total funds	<u><u>313,742</u></u>	<u><u>319,852</u></u>	<u><u>(207,392)</u></u>	<u><u>-</u></u>	<u><u>426,202</u></u>

St Clement PCC Sandwich

Notes to the Financial Statements for the Year Ended 31 December 2024 (continued)

14 Analysis of net assets between funds

	Unrestricted funds		Restricted funds	Total funds at 31 December 2024
	General	Designated		
	£	£	£	£
Tangible fixed assets	4,314	-	-	4,314
Current assets	151,004	5,962	333,965	490,931
Current liabilities	(5,918)	-	(50,011)	(55,929)
Total net assets	<u>149,400</u>	<u>5,962</u>	<u>283,954</u>	<u>439,316</u>

	Unrestricted funds		Restricted funds	Total funds at 31 December 2023
	General	Designated		
	£	£	£	£
Tangible fixed assets	4,125	-	-	4,125
Current assets	127,022	16,296	293,636	436,954
Current liabilities	(9,694)	-	(5,183)	(14,877)
Total net assets	<u>121,453</u>	<u>16,296</u>	<u>288,453</u>	<u>426,202</u>