

Parish Responsibilities for GDPR

St Clement's Church Sandwich & St Peter and St Paul Church Worth

The General Data Protection Regulation (GDPR) imposes specific responsibilities on Church of England parishes to protect personal data. Parishes must ensure that all personal information collected, stored, and processed is handled lawfully, transparently, and securely. This includes keeping accurate records, obtaining consent when necessary, and providing clear privacy notices to individuals.

Parishes are required to appoint a Data Protection Officer or ensure someone is responsible for overseeing compliance, regularly review data protection procedures, and report any data breaches promptly. Training for staff and volunteers handling personal data is essential, and all data processing activities should be documented. Additionally, parishes must respect individuals' rights, such as the right to access, rectify, or erase their personal data.

Adopted by PCC: 21st May 2026

To be reviewed: May 2028